

12161 CR 103 \* Suite 101 \* Oxford, FL \* 34484 \* 352-259-6799

### PATIENT INFORMATION FORM

**PLEASE COMPLETE ALL PAGES**

TODAY'S DATE \_\_\_\_\_ EMAIL \_\_\_\_\_  
NAME \_\_\_\_\_ PREFERRED NAME \_\_\_\_\_ SEX  M  F  
DATE OF BIRTH \_\_\_\_\_ MARITAL STATUS  SINGLE  MARRIED  DIVORCED  WIDOWED  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
HOME # ( ) - WORK # ( ) - CELL# ( ) -  
HAS ANYONE IN YOUR FAMILY EVER BEEN TREATED IN OUR OFFICE?  YES  NO NAME \_\_\_\_\_  
SPOUSE'S/PARTNER'S NAME \_\_\_\_\_ CELL# ( ) -  
EMERGENCY CONTACT \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ CONTACT # ( ) -  
WHOM MAY WE THANK FOR REFERRING YOU TO OUR OFFICE? \_\_\_\_\_  
PREFERRED PHARMACY NAME \_\_\_\_\_ LOCATION \_\_\_\_\_  
ARE YOU COMPLETING THIS FORM FOR ANOTHER PERSON?  YES  NO  
IF SO, YOUR NAME \_\_\_\_\_ RELATIONSHIP TO PATIENT \_\_\_\_\_

### RESPONSIBLE PARTY INFORMATION (IF NOT PATIENT)

NAME OF RESPONSIBLE PARTY \_\_\_\_\_ RELATIONSHIP TO PATIENT \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_  
HOME # ( ) - WORK # ( ) - CELL# ( ) -  
SIGNATURE OF RESPONSIBLE PARTY \_\_\_\_\_ DATE \_\_\_\_\_

### DENTAL INSURANCE INFORMATION

SUBSCRIBER'S NAME \_\_\_\_\_ SUBSCRIBER'S DOB \_\_\_\_\_  
SUBSCRIBER'S ID# \_\_\_\_\_ SUBSCRIBER'S SS # \_\_\_\_\_  
INSURANCE COMPANY \_\_\_\_\_ INSURANCE PHONE # \_\_\_\_\_  
INSURANCE COMPANY'S ADDRESS \_\_\_\_\_

**PLEASE NOTE: We file your insurance as a courtesy. Payment is due at the time of service.**

I CERTIFY THAT I HAVE COMPLETED AND REVIEWED MY MEDICAL HISTORY AND MEDICATIONS AND PROVIDED ANY CHANGES TO THE BEST OF MY KNOWLEDGE AND THAT ALL QUESTIONS HAVE BEEN ANSWERED ACCURATELY

\_\_\_\_\_  
PATIENT'S PRINTED NAME

\_\_\_\_\_  
PATIENT'S SIGNATURE

Patient Name: \_\_\_\_\_

## DENTAL HISTORY

WHO IS YOUR DENTIST? \_\_\_\_\_ PHONE # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

WHAT IS YOUR UNDERSTANDING AS TO WHY YOU WERE REFERRED TO OUR OFFICE? \_\_\_\_\_

ON A SCALE OF 1-10, 1 (IT'S NOT IMPORTANT) 10 (IT'S MOST IMPORTANT) HOW IMPORTANT IS IT TO KEEP YOUR TEETH?  
\_\_\_\_\_

IN YOUR OPINION, WHAT IS YOUR GENERAL DENTAL HEALTH? \_\_\_\_\_

DATE OF LAST CLEANING \_\_\_\_\_ FREQUENCY OF CLEANINGS OR MAINTENANCE VISIT \_\_\_\_\_

HOW OFTEN DO YOU BRUSH YOUR TEETH? \_\_\_\_\_ DAILY

DO YOU USE ELECTRIC OR MANUAL TOOTH BRUSH? (CIRCLE ONE) DO YOU USE DENTAL FLOSS?  YES  NO

DO YOU USE ANY INTERDENTAL AIDS (SUCH AS PROXA BRUSHES)? IF YES, WHAT? \_\_\_\_\_

PREVIOUS MAJOR DENTAL TREATMENT. PLEASE GIVE DATES AND EXPLANATION: \_\_\_\_\_

YES  NO DO YOU HAVE ADDITIONAL APPOINTMENTS SCHEDULED WITH YOUR RESTORATIVE DENTIST?

IF YES, WHEN AND FOR WHAT PURPOSE? \_\_\_\_\_

YES  NO HAVE YOU EVER BEEN TREATED FOR PERIODONTAL DISEASE? SUCH AS: DEEP CLEANINGS, GUM GRAFTING, BONE GRAFTING, PERIODONTAL SURGERY; IF SO, WHAT TYPE OF TREATMENT AND WHEN? \_\_\_\_\_

YES  NO ARE YOU CHEWING SATISFACTORILY? IF **NOT** SATISFIED, WHAT WOULD YOU WISH TO CHANGE?

ARE YOU FEARFUL OF DENTAL TREATMENT? HOW FEARFUL ON A SCALE OF 1-10 1(LEAST) 10 (MOST) \_\_\_\_\_

YES  NO HAVE YOU HAD ORTHODONTIC TREATMENT IN THE PAST?

YES  NO DOES YOUR JAW JOINT EVER HAVE PAIN, SOUNDS (POPPING, CLICKING) OR EXPERIENCED LIMITED OPENING OR LOCKING?

YES  NO HAVE YOU EVER HAD TROUBLE GETTING NUMB OR HAD ANY REACTIONS TO LOCAL ANESTHETIC?

### DO YOU **CURRENTLY HAVE**? (PLEASE CHECK YOUR ANSWERS)

YES  NO RECENT PAIN IN MOUTH OR FACE

YES  NO FOOD IMPACTION

YES  NO BLEEDING GUMS

YES  NO SWELLING OR LUMPS IN MOUTH

YES  NO LOOSE TEETH

YES  NO TEETH SENSITIVE TO HOT, COLD, SWEET

YES  NO BAD BREATH

YES  NO MOUTH BREATHING

YES  NO UNPLEASANT TASTE

Patient Name: \_\_\_\_\_

### MEDICAL INFORMATION

PHYSICIAN \_\_\_\_\_ SPECIALTY \_\_\_\_\_ DATE OF LAST VISIT \_\_\_\_\_  
FIRST NAME LAST NAME

CITY \_\_\_\_\_ STATE \_\_\_\_\_ PHONE # ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

YES  NO ARE YOU UNDER THE CARE OF **ANOTHER PHYSICIAN**? IF YES, WHY? \_\_\_\_\_

YES  NO HAVE YOU BEEN TOLD YOU NEED TO **PREMEDICATE** OR TAKE ANTIBIOTICS PRIOR TO A DENTAL PROCEDURE? WHICH ANTIBIOTIC DO YOU TAKE? \_\_\_\_\_ FOR WHAT CONDITION? \_\_\_\_\_

#### MEDICATIONS

LIST ALL MEDICATIONS YOU ARE CURRENTLY TAKING, INCLUDING SUPPLEMENTS, SUCH AS VITAMINS AND INHALERS.

DRUG _____	DOSE _____	DRUG _____	DOSE _____
DRUG _____	DOSE _____	DRUG _____	DOSE _____
DRUG _____	DOSE _____	DRUG _____	DOSE _____
DRUG _____	DOSE _____	DRUG _____	DOSE _____

ARE YOU CURRENTLY TAKING OR HAVE YOU TAKEN ANY OF THE MEDICATIONS LISTED BELOW?

#### OSTEOPOROSIS OR BONE STRENGTHENING

##### MEDICATIONS

YES  NO FOSOMAX® (ALENDRONATE) YRS \_\_\_\_\_

YES  NO ACTONEL® (RISEDRONATE) YRS \_\_\_\_\_

YES  NO BONIVA® (IBANDRONATE) YRS \_\_\_\_\_

YES  NO AREDIA® (PAMIDRONATE)

YES  NO PROLIA® (DENOSUMAD)

YES  NO ZOMETA® (ZOLEDRONATE)

YES  NO RECLAST® (ZOLEDRONIC ACID) YRS \_\_\_\_\_

DATE OF LAST INFUSION \_\_\_\_\_

#### BLOOD THINNER

YES  NO PLAVIX® (CLOPIDOGREL BISULFATE)

YES  NO ASPIRIN®

YES  NO EFFIENT® (PRASUGREL)

YES  NO ELIQUIS® (APIXABAN)

YES  NO BRILINTA® (TICAGRELOR)

YES  NO COUMADIN® (WARFRIN)

YES  NO PRADAXA® (DABIGATRAN)

YES  NO XARELTO® (RIVAROXABAN)

IF YES TO **COUMADIN**, WHAT WAS YOUR LAST **INR**? \_\_\_\_\_  
LAST DATE CHECKED \_\_\_\_\_

#### MEDICATIONS FOR THE TREATMENT OF CONDITIONS, SUCH AS: *PSORIASIS, ULCERATIVE COLITIS, AND ARTHRITIS*

YES  NO HUMIRA® (ADALIMUMAD) DOSAGE \_\_\_\_\_, FREQUENCY \_\_\_\_\_

YES  NO EMBREL® (ETANERCEPT) DOSAGE \_\_\_\_\_, FREQUENCY \_\_\_\_\_

YES  NO REMICADE® (INFLIXIMAB) DOSAGE \_\_\_\_\_, FREQUENCY \_\_\_\_\_

YES  NO STEROIDS DOSAGE \_\_\_\_\_, FREQUENCY \_\_\_\_\_

YES  NO METHOTREXATE DOSAGE \_\_\_\_\_, FREQUENCY \_\_\_\_\_

YES  NO HAVE YOU BEEN **HOSPITALIZED** FOR ANY SURGICAL OPERATION OR SERIOUS ILLNESS? IF YES, WHEN AND FOR WHAT? \_\_\_\_\_

YES  NO ARE YOU CURRENTLY USING ANY **TOBACCO** PRODUCTS? IF YES, HOW OFTEN AND FOR HOW LONG? \_\_\_\_\_

YES  NO DO YOU DRINK **ALCOHOL**? IF YES, AVERAGE DAILY ALCOHOL CONSUMPTION? \_\_\_\_\_

YES  NO HAVE YOU EVER HAD TREATMENT FOR **DRUG** OR **ALCOHOL** PROBLEMS?

YES  NO ARE YOU **ALLERGIC** TO ANY DRUGS OR MEDICINE (INCLUDING ANESTHESIA)? IF YES, WHICH ONES? \_\_\_\_\_

YES  NO ARE YOU ALLERGIC TO LATEX OR ANY RUBBER PRODUCTS?

Patient Name: \_\_\_\_\_

**DO YOU CURRENTLY HAVE OR PREVIOUSLY HAD ANY OF THE FOLLOWING?**

**CARDIOVASCULAR/CEREBROVASCULAR**

- YES  NO HIGH BLOOD PRESSURE
- YES  NO HEART DISEASE
- IF YES, PLEASE EXPLAIN \_\_\_\_\_
- YES  NO HEART ATTACK (MI)
- IF YES, WHEN? \_\_\_\_\_
- YES  NO MITRA VALVE PROLAPSE/MURMUR
- YES  NO CARDIAC PACEMAKER
- YES  NO ANGINA/CHEST PAIN
- YES  NO HEART INFECTION/ENDOCARDITIS
- YES  NO HEART SURGERY/STENTS
- IF YES, WHEN? \_\_\_\_\_
- YES  NO PERIPHERAL VASCULAR NEUROPATHY
- YES  NO TRANSIENT ISCHEMIC ATTACK (TIAs)
- OTHER: \_\_\_\_\_

**RESPIRATORY**

- YES  NO ASTHMA
- IF YES, WHAT TRIGGERS IT? \_\_\_\_\_
- YES  NO SHORTNESS OF BREATH
- YES  NO EMPHYSEMA
- YES  NO TUBERCULOSIS
- YES  NO CHRONIC OBSTRUCTIVE PULMONARY DISEASE
- YES  NO SINUS PROBLEMS
- OTHER: \_\_\_\_\_

**NEUROLOGIC**

- YES  NO FAINTING/SEIZURES
- YES  NO EPILEPSY/SEIZURES
- YES  NO STROKE IF YES, WHEN? \_\_\_\_\_
- YES  NO FIBROMYALGIA
- YES  NO TRIGEMINAL NEURALGIA
- YES  NO COGNITIVE IMPAIRMENT/DEMENCIA
- OTHER: \_\_\_\_\_

**INFECTIOUS DISEASES/IMMUNE PROBLEMS**

- YES  NO ORGAN TRANSPLANT
- YES  NO AIDS OR HIV INFECTION
- YES  NO HEPATITIS: CIRCLE TYPE A B C
- YES  NO INFECTIOUS/SEXUALLY TRANSMITTED DISEASE

**ENDOCRINE**

- YES  NO HAS ANY BLOOD RELATIVE HAD DIABETES
- YES  NO THYROID/PARATHYROID PROBLEMS
- YES  NO LIVER DISEASE
- YES  NO JAUNDICE
- YES  NO SJOGREN'S SYNDROME
- YES  NO DIABETES MELLITUS
- IF YES, WHAT WAS YOUR LAST A1C? \_\_\_\_\_
- HOW IS IT CONTROLLED? \_\_\_\_\_

OTHER: \_\_\_\_\_

**CANCER/BLOOD DISORDERS**

- YES  NO CANCER
- TYPE? \_\_\_\_\_ WHEN? \_\_\_\_\_
- YES  NO RADIATION OR CHEMOTHERAPY
- WHICH AREA? \_\_\_\_\_
- YES  NO ANEMIA
- OTHER: \_\_\_\_\_

**STOMACH/INTESTINAL PROBLEMS**

- YES  NO IRRITABLE BOWEL SYNDROME
- YES  NO COLITIS, DIVERTICULITIS
- YES  NO CROHN'S DISEASE
- YES  NO PSUEDOMEMBRANOUS COLITIS
- OTHER: \_\_\_\_\_

**OTHER**

- YES  NO SWOLLEN ANKLES
- YES  NO KIDNEY DISORDERS OR STONES
- YES  NO ARTHRITIS
- YES  NO JOINT REPLACEMENT/JOINT IMPLANTS
- YES  NO FREQUENTLY TIRED
- YES  NO HAY FEVER/ALLERGIES
- YES  NO GLAUCOMA
- YES  NO RECENT WEIGHT LOSS
- YES  NO ADVERSE REACTIONS TO ANESTHESIA
- YES  NO SLEEP APNEA

**WOMEN ONLY**

- YES  NO HAVE YOU HAD A HYSTERECTOMY?
- YES  NO ARE YOU ON BIRTH CONTROL PILLS?
- YES  NO ARE YOU PREGNANT OR THINK YOU MAY BE?

PLEASE LIST ANY OTHER CONDITION(S) NOT MENTIONED ABOVE: \_\_\_\_\_

**AUTHORIZATION AND RELEASE**

I CERTIFY THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION AND, TO THE BEST OF MY KNOWLEDGE, ALL QUESTIONS HAVE BEEN ACCURATELY ANSWERED. I UNDERSTAND THAT PROVIDING INCORRECT INFORMATION CAN BE DANGEROUS TO MY HEALTH. I AUTHORIZE THE DENTIST TO RELEASE ANY INFORMATION INCLUDING THE DIAGNOSIS AND THE RECORDS OF ANY TREATMENT OR EXAMINATION RENDERED TO ME OR MY DEPENDENT DURING THE PERIOD OF SUCH DENTAL CARE TO THIRD PARTY PAYERS AND/OR HEALTH PRACTITIONERS.

SIGNATURE OF PATIENT OR PARENT OF MINOR \_\_\_\_\_

DATE \_\_\_\_\_

# Notice of Privacy Practices

## Village Periodontics & Village Prosthodontics

### How we protect your information and privacy

#### Your Rights:

**\*Get an electronic or paper copy of your medical record**

You can ask to see or get an electronic or paper copy of your medical record and other health information we have about you. We will provide a copy or a summary of your health information, usually within 30 days of your request. We may charge a reasonable fee.

**\*Ask us to correct your medical record**

You can ask us to correct health information about you that you think is incorrect or incomplete. Ask us how to do this. We may say “no” to your request, but we’ll tell you why in writing within 60 days.

**\*Request confidential communications**

You can ask us to contact you in a specific way (for example, home or office phone) or to send mail to a different address. We will say “yes” to all reasonable requests.

**\*Ask us to limit what we use or share**

You can ask us not to use or share certain health information for treatment, payment, or our operations. We are not required to agree to your request, and we may say “no” if it would affect your care. **MINORS:** In the case of a minor child where the parents are divorced, we will request a copy of the divorce decree and we will abide by that order. If there is no degree, then we will treat both parents equally and will share information when it is requested. We may or may not advise the other parent that a request for information has been made.

If you pay for a service or health care item out-of-pocket in full, you can ask us not to share that information for the purpose of payment or our operations with your health insurer. We will say “yes” unless a law requires us to share that information

**\* Get a list of those with whom we’ve shared information**

You can ask for a list (accounting) of the times we’ve shared your health information for six years prior to the date you ask, who we shared it with, and why. We will include all the disclosures except for those about treatment, payment, and healthcare operations, and certain other disclosures (such as any you asked us to make). We’ll provide one accounting a year for free but will charge a reasonable fee if you ask for another one within 12 months.

**\* Get a copy of this privacy notice**

You may receive a written copy of this notice

**\* Choose someone to act for you**

If you have given someone medical power of attorney or if someone is your legal guardian, that person can exercise your rights and make choices about your health information.

**\* File a complaint if you feel your rights are violated**

You can complain if you feel we have violated your rights by contacting us Village Periodontics & Dental Implant Center and Village Prosthodontics or by contacting the Office of Civil Rights [www.hhs.gov/ocr/privacy/hipaa/complaints](http://www.hhs.gov/ocr/privacy/hipaa/complaints)

#### Your Choices:

In certain situations, or conditions, you can tell us your choices about what we can share. If you have a clear preference for how we share your information in the situations described below, talk to us. Tell us what you want us to do, and we will try to follow your instructions.

- In these cases, you have both the right and choice to tell us to:
  - Share information with family or close friends involved in your care.
  - Share information in a disaster relief situation
- If you are not able to tell us your preference or in the event of an emergency, we may go ahead and share your information if we believe it is in your best interest. We may also share your information when needed to lessen a serious and imminent threat to health or safety.
- We will never share your information for:
  - Marketing purposes
  - Fundraising purposes
  - Sale your information

## Our Uses

- **Treat You**  
We can use your health information and share it with other professionals who are treating you including other dentist and healthcare professionals such as your Cardiologist, Family Physician.
- **Run our organization**  
We can use and share your health information to run our practice, improve your care, and contact you when necessary and as necessary.
- **Bill for our services.**  
We can use and share your health information to seek payment from health plans, benefit providers or other entities

## How else we can use your information?

We are allowed to use your information in other situations or ways that usually affect the public good.

- We can share health information about you for certain situations such as:
  - \*Preventing diseases
  - \*Helping with product recalls
  - \*Reporting adverse reactions to medicines
  - \*Reporting suspected abuse, neglect, or domestic violence
  - \*Preventing or reducing a serious threat to anyone's health or safety.
  - \* Research purposes
  - \*To comply with state or federal laws
  - \*To respond to a court order or subpoena
  - \*Share with coroner or medical examiner or funeral home
  - \*In the event of an emergency or disaster
  - \*Workers Compensation Claims
  - \*For law enforcement purposes
  - \*For special government functions such as military or national security

## Our Responsibilities

We take patient privacy very seriously and attempt to take every precaution and safeguard to protect our patient's health information.

However, if we find that there has been a breach or misuse of your information, we will notify you as soon as possible that your information may have been compromised or misused.

Our Privacy and Security Officer's contact information:

om@villageperiodontics.com

12161 CR 103, Suite 101, Oxford, FL 34484

(352)259-6799

**ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES**

Notice to Patient:

We are required to provide you with a copy of our Notice of Privacy Practices, which states how we may use and/or disclose your health information. Please sign this form to acknowledge receipt of the Notice. You may refuse to sign this acknowledgement if you wish.

I acknowledge that I have received a copy of this office’s Notice of Privacy Practices.

Please print your name here

Signature

Date

**\*\*\* In the event I am not able to request my records or receive information pertaining to my service rendered at Village Periodontics & Dental Implant Center and Village Prosthodontics, I authorize my information to be released to:**

Relationship: Contact #: Relationship: Contact #:

Please print your name Signature Date

**FOR OFFICE USE ONLY**

We have made every effort to obtain written acknowledgement of receipt of our Notice of Privacy from this patient, but it could not be obtained because:

- The patient refused to sign.
 Due to an emergency, it was not possible to obtain an acknowledgement.
 We were unable to communicate with the patient.
 Other (Please provide specific details)

Employee signature

Date

HIPAA Acknowledgement of Receipt of the Notice of Privacy Practices
This form does not constitute legal advice and covers only federal, not state, law.



## Appointment Cancellation Policy

Village Periodontics & Dental Implant Center and Village Prosthodontics are exercising the right to request our patients to **provide at least 48-hours' notice** (two *business* days) if an appointment needs to be canceled or rescheduled. This window of time allows us to contact and appoint other patients who are actively seeking sooner availability with our dentists and/or hygienists. Exceptions may be available but must be addressed at the time of the cancellation and are approved on a case-by-case basis. Canceling, rescheduling, or no-showing for appointments without providing at least 48-hours' notice will be considered a "Failed Appointment" for which a \$25.00 fee will be assessed; this fee cannot be billed to your dental plan as it is the direct responsibility of the patient.

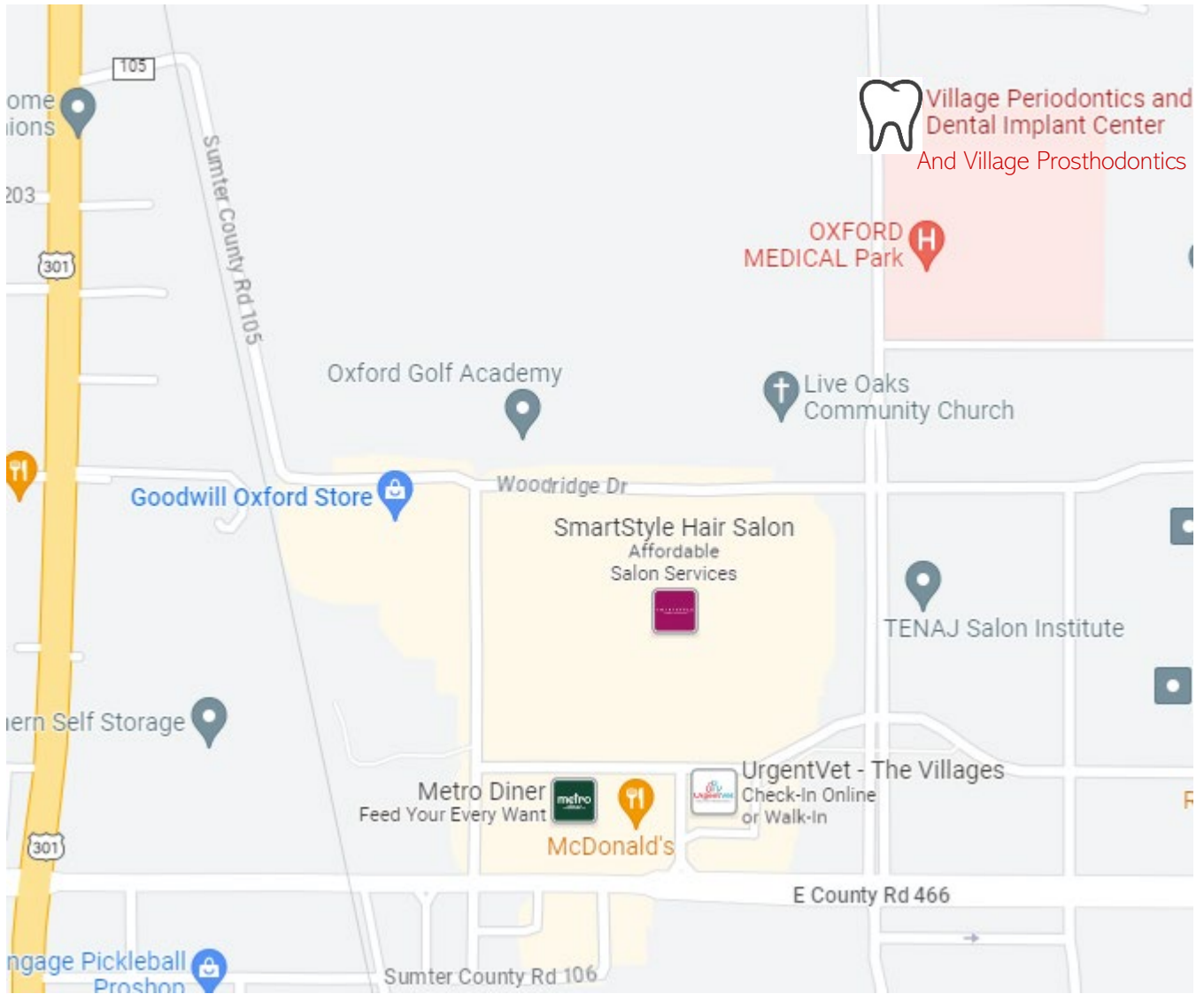
If you have any questions regarding this policy, please contact us at your earliest convenience. We thank you for your continued patronage and we look forward to seeing you on your next visit!

***I have read and understand the Appointment Cancellation Policy of Village Periodontics & Dental Implant Center and Village Prosthodontics I agree to its terms. I also understand and agree that such terms may be amended from time-to-time by the practice and that I can request updated policy information at my convenience.***

Patient Name: \_\_\_\_\_ Legal Guardian: \_\_\_\_\_

Patient/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_





Effective as of 3/1/2024